Board of Trustees Meeting
June 18, 2026

Present: Sally Bartlett, Chair; Nancy Cole, Vice Chair; Sherry Wakefield, Treasurer; Peter Olsen, Jane Harrington, Jack Weekes, Kim Lefebvre, Alternate; Brittany Durgin, Library Director.

The public hearing was called to order at 9:00 am and the Pledge of Allegiance recited.

Friends of the Moultonborough Library Donation: A motion was made by Jane to accept a $15,000 donation from the Friends of the Library. The motion was seconded by Sherry and unanimously carried.

At 9:02 the public session began by the Chair.

9:03-Review and approval of minutes: There were no suggested edits or discussion. A motion to accept the minutes as written was made by Sherry and seconded by Sally. The motion was approved unanimously.

Treasurer's report: Sherry reported that due to the Town recoding their accounting lines, there was a missing line for dental expenses in the staff salaries, so the expenses were more than we thought. She worked with the Town to correct the discrepancy. There was discussion about paying for needed items that had up until now not yet been purchased. Jack then motioned for acceptance of the Treasurer's report, Nancy seconded, and the motion was unanimously approved.

There was a motion to accept $56 in cash gifts by Jane and seconded by Sherry. All approved and the motion carried.

Library Director's report:

1. Sue was invited into the meeting so that the Board and the Friends could formally thank her for her service to the Library. Sally presented her with a gift from the Trustees and Deborah Wiacek read a letter from the Friends of the Moultonborough Library. John Buckley, former Chair, was also present and thanked Sue for her dedication and service.
2. The plans for use of the grant funds for accessibility are listed in the written report and the Town DPW has been helpful with the plan. There was no feedback from the trustees.
3. There were 4 Town employees that were extremely helpful during the recent carpet cleaning. They came 4 different times to move furniture. Brittany gave DPW employees Mike Kepple and Brennan Gray gift cards as a Thank You for their valuable assistance.
4. The lighting project was not completed on schedule due to a family emergency with the vendor. There is no concern with rescheduling the project in a few weeks.
5. Brittany suggested that the Trustees take time to introduce themselves to the new staff member, Julia Chesley when they see her at the Library.
6. Brittany passed around old library cards to be used by Trustees and patrons to write Thank You or other messages to Sue for her retirement.

7. Brittany thanked the board for letting her go to Washington, DC for a conference. She stated that she learned a great deal and gained valuable insights. She will share the information soon.
8. Statistics. It was noted that the programs were getting great attendance. Jack was impressed with the amount of detail and the numbers all seemed pretty steady.

Youth Services report: submitted, no questions.

Tutorial to be rescheduled.

Committee & Liaison Reports:

Technology: Fidium submitted a proposal for broadband internet which could be used to switch the phone system to internet-based communications. Steve (IT consultant) had technical questions regarding the proposal, but agrees overall with the proposal. Peter agrees that we should progress to internet-based phones. It will be a richer, albeit more expensive system and the Town has already changed their system over. Brittany has concerns with reliability, although the Pollice and Fire Departments are also on an internet-based system. Additionally, we would be a priority for service if the system were to go down. The board members reported their experience with Fidium to be good. The Lakes Region Computer proposal did not seem to meet our needs.

Grounds: Kim and Brittany received a proposal from Miracle Farms to prepare and reseed the bare grass areas and resize the planting area around the new sign base. All agreed the proposal seemed a bit high. Proposed solutions were to get other quotes and to contact DeeDee to see if that cost could be reduced. It was mentioned that Pine Ridge is under new ownership and they may be a good source for a quote. We are awaiting contact from Mrs. Shea for her plan to replace the memorial tree for her husband that was cut down, due to death of the tree. She is favoring a bench at this time. Kim will present a plan for the cleared area behind the hobbit house.

Building:

1. Replacement of the 3rd air handler with $15k of grant funds and additional money from the capital reserve fund. There were proposals from Rowell's and Denron Hall. Denron Hall presented different options and was also the lowest bid. The Board felt that Denron Hall was the best option. Peter made a motion to accept the Denron Hall quote and the motion was seconded by Jane. The board unanimously approved the work to be done by Denron Hall with the excess funds to come from Capital Reserves.
2. Hot water heater quote from Rowell's was felt to be high. There was discussion about getting a quote from Smitty, but the timeframe was unconfirmed and there had been a delayed response. The board agreed to wait for Bob to return and that the delay would be of minimal impact. Brittany will contact Bob to ensure the valve is shut off properly.

Friends: Cars and Coffee fundraising event was a huge success! The funds are still being tablulated as promised donations are still trickling in. Current estimate is that approximately $55k was raised.

Personnel: Staff yearly performance appraisals and compensation to be discussed in non-public session.

10:10-Jack Weekes made a motion to close the public session and Jane seconded the motion. All approved. The non-public session reconvened.

10:48-The Board returned to public session on a motion by Jane and a second by Peter. All approved.

New business: Sherry will present a tutorial on the Treasurer's Report at the next meeting.

Old business: None.

The meeting adjourned at 10:51 am on a motion by Sherry, seconded by Nancy, and approved by all.

The next Trustee meeting will be on Thursday, August 20, 2026 at 9:00 am.

Respectfully submitted,
Kim Lefebvre