

Moultonborough Public Library

Technology Plan 2025-2028



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Introduction

The Moultonborough Public Library's Technology Plan:

- details the library's technology needs and priorities, as they align with the Library's Strategic Plan, and
- informs the allocation of funds and timing for technology purchases.

Library Mission

The Moultonborough Public Library serves as the heart of the community providing access to resources and opportunities for learning, enjoyment, and community connections.

Strategic Goals

The following are goals and strategies part of the Library's 2025-2030 Strategic Plan that will be considered as part of technology upgrades.

1) Provide outstanding service to the community

- Provide quality professional development opportunities for staff
- Explore improved ways for the public to connect with staff
- Identify ways for patrons to access to all of the library's services or resources in their preferred method or ability
- Explore ways to identify and reach non-library users to address unmet community needs
- Explore efficient and effective means for patrons to request loans from other libraries
- Assess equipment needs for staff or public access

2) Provide access to a rich collection of library materials

- Provide resources for different reading preferences and abilities - print, audio, digital, and others
- Provide education on using technologies to access the collection
- Explore new ways to advertise and promote databases and digital services to current and potential library users, and provided educational opportunities
- Advertise reading recommendations resources and hold informational and instructional classes
- Explore reading recommendations newsletter services
- Utilize ILS book discovery aspects
- Digitize local history materials

4) Enhance communications and engagement with the community

- Explore the use of emerging technologies for outreach and communication
- Identify enhancements to existing communication including monthly newsletter, website, and exterior signage
- Explore opportunities to collaborate with the Town to provide access to wifi and technology throughout town

5) Continually maintain and optimize the library building and grounds

- Evaluate need for public-use technology and locate in the best location
- Update program room furniture and improve the room's lighting and audio-visual equipment
- Add additional exterior outlets for computers, phone chargers, AV equipment etc.

Technology Inventory

Current technology at the Library is listed on the [MPL Tech Inventory spreadsheet](#).

Security

A distinct separation is maintained between the library's staff network and the public access network. Safeguards are in place to protect all library networks.

All public-use library computers and devices have applications installed that protect against public information being permanently stored on library computers.

Cyber security trainings are provided to all library staff annually or more frequently. A confidential cyber incident response plan is maintained and kept up to date through annual reviews by the Library Director and the Board of Trustees.

The library's professional information technology consultant maintains the library's cybersecurity safeguards and provides consultation on upgrades.

Replacement and Upgrades Schedule

Computers for both public and staff use will be replaced every 3-5 years or as needed.

Copying and printing machines will be replaced every 5-8 years or as needed.

Other technology will be replaced based on its functionality meeting the needs of the staff and patrons.

Plan adopted by Moultonborough Library Board of Trustees 12/18/2025