

Moultonborough Public Library
Board of Trustees Meeting

October 16, 2025

Present - John Buckley, Chair, Sally Bartlett, Vice Chair, Sherry Wakefield, Treasurer, Nancy Cole, Jane Harrington, Peter Olsen, Jack Weekes, Brittany Durgin, Library Director, Bob LaFlamme. Kim Lefebvre absent.

The meeting was called to order at 9:00 a.m. and the Pledge of Allegiance recited.

John thanked Jack and Lory for Brittany's celebration.

Review and approval with no changes of the September 18, 2025 minutes. Motion to accept by Sherry and seconded by Jane., all approved.

Brittany mentioned that the holiday schedule for next calendar year will be ready for the trustees to vote on at the next meeting.

Treasurer's report:

A few minor questions from John and a request to remove book sale expenses. Motion to accept Treasurer's Report by Jane and seconded by Nancy, all approved.

There were \$200 in donations this month. Motion made to accept donations made by Jack, seconded by Sally, all approved.

Sherry noted that CD's are coming due soon. Her recommendation is to rollover the CD with a balance of roughly \$21,000 now for 6 months at 4%. And expects to recommend rolling over the CD with a balance of roughly \$31,000 next month. Motion made to accept the recommendation by Jane, seconded by Sally, all approved.

There was a Zoom presentation by Pro Av for program room technology upgrades. There were some technical issues with the presentation so we had a general discussion with them. Our two goals: enhance listening experience for those with hearing difficulties and hearing aids and secondly a better experience for remote viewers of presentations. Proposed upgrades includes replacing the ceiling projector, a new cabinet with easier to use connections and switches, a quick share connection to connect laptop to projector, wireless mic and ceiling mic(s); broadcast audio to hearing devices and a wall mounted camera with pan/tilt/zoom for presenter tracking. Next steps: get the Teams presentation to work, update the quote, find a site visit and distribute quote and product literature to the trustees. The presentation lasted 30 minutes.

Directors report:

Brittany would like to pursue a \$10,000 grant and was encouraged to do so.

There's a conference that Brittany would like to attend and it was agreed that she should.

The warrant article with two minor changes was agreed to. The words” and replacements to the library building, the following words were added: ‘its technology and furniture’. Motion made by Peter, seconded by John, all approved.

Brittany mentioned that the new website is available. There are a few items to add. There have been no issues and we’ve received good feedback.

Brittany gave a tutorial on circulation trends and impacts on future purchases. Circulation is going down in language books (we suspect people are using online tools). She mentioned a language app called Mango which when bundled with the children’s version will be about \$1,400. Also Kanopy for documentaries. Brittany will come back to this group with proposals to purchase new products for languages.

Building and Grounds:

The pump in the pond is to be fixed this Fall.

New business:

The trustee calendar was reviewed and minor revisions were made.

There will be a staff Christmas breakfast at 9:30 on Friday, December 5th. It will include a Secret Santa / Yankee Swap and some trivia. Sally and Jane will organize.

The town approved a 3.5% COLA adjustment and may add 3% across the board to the wage scale for town employees.

Christmas gifts to the staff will be paid for by Trustee Funds

John mentioned he isn’t going to run for trustee in the town election next year.

Motion to adjourn meeting at 11:11 am by Sherry and seconded by Jane, all approved.

Next trustee meeting November 20, 2025 at 9am

Respectfully submitted by Peter Olsen