

**Moultonborough Public Library
Board of Trustees Meeting**

February 20, 2025

Present - John Buckley, Chair, Sally Bartlett, Vice Chair, Sherry Wakefield, Treasurer, Nancy Cole, Kim Lefebvre, Peter Olsen, Jack Weekes, Jane Harrington, Brittany Durgin, Library Director. Bob LaFlamme was absent

The meeting was called to order at 9:00 a.m. and the Pledge of Allegiance recited.

John mentioned that we will be having trustee officer elections at the next meeting (March) which will be shortly after the town election and town meeting.

Review and approval of the January 16, 2025 minutes motion to accept by Sherry and seconded by Nancy, all approved.

Treasurer's report:

Sherry noted that now 7 months through the fiscal year the budget is on track. Motion to accept Treasurer's Report by Jack and seconded by John, all approved.

There were \$1,169 in donations this month including a \$500 donation for AV upgrades in the Program room and \$200 for a Lego table for the Children's room. Sally motioned to accept the donations, seconded by Jack, all approved.

The interest generated by the Library's Trust fund in the amount of \$3,972.34 was given to the library from the town. As in the past, the trustees agreed to use these funds to purchase library lending materials.

Directors report:

Brittany would like to apply for grants from the Northern Border Regional Commission. She's been in touch with Ian Davis who said that meeting room upgrades and other infrastructure items are good use of them. Trustees encouraged Brittany to pursue further.

The Chocolate Fare organized by the Friends was held last week and generated more than \$500 in revenue. Author Ty Gagne lecture at the Academy auditorium had approximately 250 attendees and generated about \$525 in donations.

Building and Grounds:

Squam Lake Heating replaced the main hot water heater. Since then they've come back four times at our request as there appears to be air in the water and there are gurgling noises. One of those visits included pulling out the anode rod for inspection and it was found to be corroded. They claim that poor water quality is to blame for the already (1 to 2 months?) corroded anode rod and won't warranty the water heater due to the water quality. We will look for another vendor to get this working properly. First step should be see what the town could do and / or what advice they would give. John and Peter agreed to schedule a Building Committee meeting in late March or early April for this and other building topics.

The library is considering a plan to deliver and pick up books at Moultonborough resident's homes as a new service. One part of this is doing a background check (\$10) for each volunteer driver. The trustees agreed to cover these fees.

The trustees support professional development activities for staff. There are a number of opportunities this Spring and Summer that have been identified. Sally made a motion to allot \$500 for this use, seconded by Sherry, all approved.

Brittany described a bill working its way through the NH House (HB273) that would eliminate privacy for minor's use of the library and materials to be checked out. This is contrary to the American Library Association's Bill of Rights for library usage and against our policies and procedures. It would be a disruption to our operations as libraries will need to:

- Develop new, or change policies and procedures, train staff and trustees
- track library user's ages,
- track the relationship between the minor and the parent/guardian who they live with,
- check minor's status when minor uses the library,
- divulge library usage of that minor to a parent or guardian (who lives at same address as the minor) upon request,
- STOP providing information to parent/guardian when the minor turns 18.

Tutorial: Josianne provided an interesting presentation on various Artificial Intelligence tools that she uses. She demonstrated their use and the output that was produced and noted some short comings and things to be aware of. The Trustees thanked Josianne.

Strategic Planning:

Final groups have met and most provided notes to Brittany. Peter mentioned that the final group, the Building and Grounds group had met and notes would be provided shortly. Next meeting of the Strategic Planning Committee will take place in late March, early April.

Committee Reports:

Personnel - Student Page will be going off to school in the fall, we are looking for a new Page.

Technology- Consolidated Communications has made changes to our phone system so that there are no busy signals, a second caller would go to a second phone and eventually get to our voice mail rather than busy signal. Brittany is also conferring with Consolidated on new phones and additional phone features including email to voicemail for each staff.

Brittany has been meeting with our risk management group: NH Public Risk Management Exchange (Primex) on cyber security planning. One question that came up is who is our 'leadership group' for making decisions during an event. Most importantly who would make a decision to pay a ransom or not. Primex recommends that it should be the whole Library Trustees, the Board of Selectmen and the Town Administrator. They also recommend that we have the Atom Group do a tabletop event exercise with all of those individuals as participants.

Grounds- Nancy noted that one or more lights outside were not functioning. Brittany to look at the timing device.

Friends – It was noted that the leadership of the Friends would like additional members, especially ones who would be agreeable to leadership roles now or in the future.

The LaFlammes have volunteered to line up the sponsorships for the house tour.

New business: none

Old business:

FY26 Operating Budget, no discussion

Library Website, no discussion

Motion to adjourn meeting at 11:05 am by Jane Harrington and seconded by Sherry Wakefield, all approved.

Next trustee meeting March 20, 2025 at 9am

Respectfully submitted by Peter Olsen