

MOULTONBOROUGH PUBLIC LIBRARY  
Board of Trustees Meeting  
February 14, 2019, 1:00 pm

PRESENT

Laurie Whitley, Chair; Sally Bartlett, Vice Chair; Jeannie Lacey, Secretary; Meg Greenbaum, Susan Bucknam, Treasurer (alt.), Ginny Gassman (alt.), Fox Smith, Dick Geden (alt.), Jane Harrington, Nancy McCue, Library Director, AnneMarie Welch, Technology Librarian

APPROVAL OF THE AGENDA-Moved by Sally, second Meg. Unanimously approved

PUBLIC INPUT- Jorge Dominguez, Jack Weekes

REVIEW AND APPROVAL OF THE January 10, 2019 MINUTES- Moved by Meg, second by Jane. Unanimously approved

TREASURER'S REPORT-Susan Bucknam – Mutual Funds are up. Town funds deposited. Accounts balanced. January expenses up. Reports filed with minutes.

Treasurer's report moved by Jane, second by Jeannie, Unanimously approved.

LONG TERM PROJECTS REPORT- Dick Geden

Technology Needs-updating software and future needs

Condensers-replace as needed

Paint interior-has not been done in over 12 years, if agree to repaint New main library and back rooms, will need a new quote (previous quote is a year old)

Water Cop to prevent water damage. Up to \$2,000.00 approved for materials, Richard Kennedy will provide the labor. Approved to install when Richard returns. Moved by Jane, second by Jeannie

For future major capital expenses, for example a new roof, we will possibly go to town for funding.

LIBRARY DIRECTOR'S REPORT-Nancy McCue

Circulation up 7%, January 2018: 4420, January 2019: 4760. Online audio book: 351 E-books: 306. Website visits: 643. Computer use: 302. Wireless: 252, Catalog:

1901, Mobile: 327. New patron cards: 16. Materials Added: Books: 99, DVDs: 12, Books on CD: 2. Patron counter: January 2018: 4227 January 2019: 4289. Program Room used: 35 times, Library sponsored 26 att.: 184 Outside Group events: 9 att.: 89

Sharon's Children's Report- 7 story times with 46 kids, 31 adults: Lego club: 0, Moultonborough Little People group 6 children, 7 adults made valentines for seniors

AnneMarie's classes: 73 participants, 10 in user groups, 9 in Apple user group, 10 in various classes, 26 in on-on one sessions, Coding Club, 18 kids- average age 10 years, ages 6, 7, 8. One high schooler comes and assists Anne Marie. He is great with the kids.

January Programs-

Sewing classes success

My Everest Odyssey-52 attended

Jane requests 4<sup>th</sup> of July Book Sale be on July 6 & 7-approved

COMMITTEE REPORTS

ART, LANDSCAPING –Meg

Art- Brian Hoag from Moultonborough Academy will have student display March

April- Fish prints

TECHNOLOGY- Ginny and AnneMarie

Presented the MPL Technology Plan, strategic goals and tasks for 2019 -2020. Twenty-two detailed pages of summary, mission, comparisons of other libraries, trends, services available, future needs, list of assets, replacement dates and costs. Main emphasis is on virtual library. Trying to get more people into the library and aiding those who are unable to come in.

Plan approved. Moved by Fox, second by Jane.

Public Hearing for the Town Budget - February 7<sup>th</sup>- no questions for library

NEW BUSINESS

ABC Report-good

One suggestion was to have the town's HR review annual salaries. Voted that for the time being, we will continue to do it.

Soups and Sweets- March 8<sup>th</sup> 11:30 -1:00

Trustee Organization of Officers after the election. - New Chair position open. Laurie offered to consult.

Investment Policy discussion-

Review policy

Jorge addressed Fidelity and Vanguard investments. Suggests investing with access without penalty.

The library investment policy currently suggests this ratio:

Cash and cash equivalents 30-40%

Fixed Income investments 40-50%

Equities 0-10%

CD due in June, will review

Next meeting on March 14, 2019

Meeting adjourned at 3:15 pm. Moved by Jane, second by Jeannie. Unanimous.

Respectfully submitted,

Jeannie Lacey