

MOULTONBOROUGH PUBLIC LIBRARY

Board of Trustee Meeting

October 11, 2018 1:00pm

PRESENT

Laurie Whitley, Chair; Carol Bamberry, Sally Bartlett, Vice Chair; Paul Smith, Fox Smith, Meg Greenbaum, Jeannie Lacey, Alternates Susan Bucknam, Dick Geden, and Ginny Gassman, Library Director Nancy McCue

APPROVAL OF THE AGENDA-Moved approved by Sally, second Meg. Unanimously approved

PUBLIC INPUT-Joe Adams

Joe proposed charging non-resident users a fee to use the library. He presented a list of neighboring towns and their annual fees for non-residents. Rates range from \$0 to \$200.00. Some of the larger towns charge up to \$200.00 Joe also listed the town's population from census. Laurie questioned whether census figures for Moultonborough were accurate. Sally stated some towns have fees because they offer online services worldwide. Laurie stated that this issue has come up before, but we would gladly revisit it and she will put it on the agenda for the December meeting (November meeting is for the budget). Joe was welcomed to stay for the remainder of the meeting.

REVIEW AND APPROVAL OF THE SEPTEMBER 2018 MINUTES- Correction from Nancy-wrong month. Said August instead of September. It has since been corrected. Moved by Carol, second by Paul. Unanimously approved

TREASURER'S REPORT-Susan Bucknam

Mutual Funds increased. Maintenance up due to heating system repair. Accounts are balanced. Report filed as part of these minutes. Moved by Jeannie, second by Fox. Report unanimously approved.

LIBRARY DIRECTOR'S REPORT-Nancy McCue

Circulation up 1%, September 2017: 4490 August 2018: 4554. Online audio book: 292; E-books: 314. Website visits: 1000. Computer use: 233. Wireless: 200. Catalog: 1822. Mobile: 287. New patron cards: 33. Materials Added: Books: 94,

DVDs: 15, Books on CD: 1. Patron counter: September 2017: 5430 September 2018: 5334 . Program Room use: 29 times, Library sponsored: 23 att.: 326 Outside Group events: 6 att.: 60

**11 Passes:** Castle: 15 ; Canterbury: 5 ; Children's: 0 ; Currier: 0; Libby: 1; McAuliffe: 0; NH Parks: 1; Remick: 0; Sci Ctr: 17; Strawberry Banke: 0; Wright Museum: 5

Children's Report- 1 storytime with 6 kids and 4 adults, playdough workshop with 17 kids and 13 adults

AnneMarie's classes: 32 participants, 4 in user groups, 5 in Apple user group, 8 in various classes, 15 in one-on-one sessions

Program Room: Used 6 times, 132 patrons. Upcoming events include book talks and the chocolate fare

Thank you to Thom Lacey for donated irrigation services.

Santa Fund-waiting for information. Gifts would be brought to and picked up at the library. This benefits the community and draws in new patrons.

OLLI classes- Approved to have the classes here at the library but stress that one needs to sign up directly with OLLI. Trustees approved adding their event information to our publicity.

Holiday Open House-December 7<sup>th</sup>, 11am-2pm

#### FRIENDS OF THE LIBRARY

Paul and Ginny attended last meeting. \$15,499 in funds. 266 members.

House tour plans are going great.

#### COMMITTEE REPORTS

LANDSCAPING-Meg and Sally

Winterizing plants and waterfall. Richard will take care of waterfall's pump.

Discussed buying bulbs (daffodils) to put on the side of the waterfall.

ART- November will focus on Portraits- Portraits needed. Medium to be paint or drawings-no photographs. People and pets. State on each-: "lent by, subject, artist, and person to contact".

TECHNOLOGY: Ginny discussed Device Use

Presented 2 draft forms-"For use in the Library Only-(Ipads, Samsung Galaxy Tablet, laptop, Chromebook) For Checkout (Kindle Fire)Patron must sign form and adhere to rules and regulations.

Tech Plan-a powerpoint will be done to show accomplishments vs. plan. Discussed having a 2 year plan because technology changes so rapidly

Moving forward-What ages to focus on and how to serve more people? Do we want to be on the leading edge of technology?

OLD BUSINESS:

2019 Budget Guidelines-Dick Tweak or keep the numbers. Will vote on next month when we find out fringe benefit totals from the town. Dick proposed more money towards maintenance since we do not have a building fund from the town. Health Insurance may go up to 6% increase (down 20% last year)

Chocolate Fare-October 26<sup>th</sup>

Regional trustee meeting in Gilford on Wednesday November 7<sup>th</sup> 5:00pm. Please let them know by the 2<sup>nd</sup> if you are attending.

Next meeting on November 8, 2018 Possible additional meeting on Nov. 15<sup>th</sup> for budget approval.

Meeting adjourned at 2:45 pm. Moved by Carol, second by Sally. Unanimous.

Respectfully submitted,

Jeannie Lacey