

MOULTONBOROUGH PUBLIC LIBRARY

Board of Trustee Meeting

December 13, 2018 1:00pm

PRESENT

Laurie Whitley, Chair, Carol Bamberry, Meg Greenbaum, Sally Bartlett, Alternate Susan Bucknam, Alternate Ginny Gassman, Library Director Nancy McCue, Technology Librarian AnneMarie Welch

Ginny Gassman voted for absent trustee Jeannie Lacey. Susan Bucknam voted for absent trustee Fox Smith.

APPROVAL OF THE AGENDA-Moved approved by Sally, second Meg. Unanimously approved

REVIEW AND APPROVAL OF THE November 8th and 15th, 2018 MINUTES- Moved by Sue, second by Meg. Unanimously approved

TREASURER'S REPORT-Susan Bucknam

The committee agreed to renew a CD (30002545) on a 15-month schedule. Approval of the Report - Moved by Carol, second by Meg. Unanimously approved.

LIBRARY DIRECTOR'S REPORT-Nancy McCue

Circulation up 6% for November 2018. Online audio book:304, E-books: 309. Website visits:633. Computer use: 151. Wireless: 221, Catalog:1469, Mobile:239. New patron cards: 21. Materials Added: Books: 62, DVDs:11, Books on CD: 1. Patron counter: Down -2%. Program Room used: 34 times, Library sponsored:25, att.: 163, Outside Group events: 9 att.: 146. We have 11 Museum Passes; only one use this month.

Children's Report- Storytime 6 with 38 kids, 31 adults; Lego Club 1 kid, 2 adults; Music and Movement with REC Dept. 3 Thursdays 25 kids, 23 adults.

AnneMarie's classes: 58 participants, 9 in user groups, 4 in Apple user group, 9 in various classes, 17 in on-on one sessions. 14 children, 5 adults in coding club.

AnneMarie talked about the possibility of setting up a high school media club. Carol suggested that we find a way to help people make decisions on technology purchases.

Town Sick Leave Bank: The Town recently said that library employees are not included in the Town Sick Leave Bank, even though library employees have been donating to the town sick leave bank for years. Nancy will work with the town manager to clear this up.

APPROVAL of the REPORT: Motion to approve by Meg, seconded by Carol and approved unanimously.

FRIENDS REPORT: Laurie and Sally attended the last Friends meeting. The Friends are preparing for the House Tour. There will be no Friends meeting in January or February.

COMMITTEE REPORTS - ART, LANDSCAPING AND TECHNOLOGY-

TECHNOLOGY – AnneMarie presented the Recap of the 2017-2018 Technology Plan. Copies of the presentation are available.

LANDSCAPING reported by Meg – The outside Christmas trees and lights are done. Meg will consider asking the town to do the outside lights next year.

ART reported by Meg- The current art exhibit by Karel Hayes is a great success.

OLD BUSINESS:

There was a revision to the memo to the Selectboard re: the 2019 warrant article. The amount to be raised and appropriated is \$588,086.

The Holiday Open House went well followed by the Children's party which was attended by 70 people including Santa Claus.

NEW BUSINESS:

The budget review with ABC has been rescheduled to Dec. 14.

The report to the town is due on January 10.

The public hearing on the budget is February 7.

Non-taxpayer user fee: The committee discussed. Carol made a motion to continue our status as a free public library which was seconded by Meg and unanimously approved.

Board Openings: Per RSA 669:75, Laurie made a motion to recommend to the Selectboard to appoint Jane Harrington to fill Paul Smith's open position until the election of March 2019. The motion was seconded by Carol and unanimously approved.

Meeting adjourned: Moved by Meg, second by Sally

Next Meeting: January 10, 2019

Respectfully submitted,

Ginny Gassman