

MOULTONBOROUGH PUBLIC LIBRARY

Board of Trustees Meeting  
November 19, 2020 9:00am  
Via Zoom

PRESENT

Jane Harrington, Chair; Sally Bartlett, Vice Chair; Jeannie Lacey, Secretary; Sherry Wakefield, Treasurer; John Buckley, Jack Weekes, Meg Greenbaum, Nancy Cole, Peter Olsen, Deb Hoadley, Library Director; Jorge Dominguez, Public

APPROVAL OF THE AGENDA- Moved by Sally, second by Sherry. Unanimously approved

REVIEW AND APPROVAL OF THE OCTOBER 15, 2020 MINUTES- Correct spelling of November. Moved by Sally, second by Sherry. Unanimously approved

PUBLIC INPUT-Jorge Dominguez- None

TREASURER'S REPORT-Sherry Wakefield- Sherry suggested rolling over two CD's to a 12 month once they mature. Will look into combining them. John motioned to combine and to renew CD's for 12 mos., Sally second. Unanimously approved via roll call. Sherry will be putting Vanguard account under her name with John Buckley's name as an additional manager. Accounts balanced. Reports included in the minutes. Approved by Jeannie, second by Sally. Unanimously approved via roll call.

LIBRARY DIRECTOR'S REPORT- Deb Hoadley-Deb proposed to move to a new Integrated Library System. Currently we have Atrium. The new system she proposes we move to is Koha. Many benefits such as easier for patrons and library accounts are easier to understand. Neighboring town has this system and we would be able to share their catalog. This system works well with our Ancestry.com program. John motioned to accept Koha as our new system and encumber the funds in 2020, second by Peter. Unanimously approved via roll call. Deb submitted Director's report to be filled with the minutes. She also submitted proposed budget with a 12 month and a 6 month column. Director's report are included in the minutes.

FINALIZING THE BUDGET-The initial FY 21/22 18-month budget proposal represented a +4.1% annualized increase versus FY 20. Jack suggested cutting the

annualized budget increase in half to +1.9%, a decrease of \$13,041 vs. the proposed budget, for a new total 18-month budget of \$905,834. The Trustees agreed with this approach. The library is funded by the town funds, and then the library funds are used to supplement funds necessary to continue to operate the library. Look into cutting professional developments, materials and programs. Programs sometimes funded by Friends of the Library, but fund raising down due to COVID, so no guarantee this year. Sherry pointed out that there is money in the investments. Sally suggested not cutting programs because it brings people into the library. Revisit conversation about charging non-residents a fee to use the library to generate income. Proposed request of funds from town in the amount of \$905,834.00. Approved by Jane, second by Jack. Unanimously approved via roll call. John proposed we request \$10,000.00 to initiate a warrant for a Capital Improvement fund, second by Sherry. Unanimously approved.

Meeting adjourned at 10:48am. Moved by Sally, second by Sherry. Unanimous. Next Zoom meeting on December 17,2020 at 9:00am.

Respectfully submitted,

Jeannie Lacey