

MOULTONBOROUGH PUBLIC LIBRARY

Board of Trustee Meeting

March 9, 2017 1:00pm

PRESENT

Laurie Whitley, Carol Bamberry, Sally Bartlett, Meg Greenbaum, Jeannie Lacey, Alternate Susan Bucknam, Library Director Nancy McCue

APPROVAL OF THE AGENDA-Unanimously approved

PUBLIC INPUT-None

REVIEW AND APPROVAL OF THE JANUARY 2017 MINUTES- Unanimously approved

TREASURER'S REPORT-Susan Bucknam

Expenses for the month-

Paquette Signs-repairing signs \$1,500.00 for outside sign and \$1,050.00 for Hours sign

Wicked Cool- \$2,100.00 which is the 75% deposit required for condenser unit

Susan met with Jarod **from Vachon Clukay** who conducted the audit-all is well!

Accounts are balanced. Report unanimously approved.

LIBRARY DIRECTOR'S REPORT-Nancy McCue

Circulation for January down -4% from last February. Most likely due to snow days. **Richard was on vacation in Florida, so Dennis Emerton and the town crew did a fantastic job with snow removal.** Online audio book:237, E books: 272. Website visits:410 (missing 2 weeks of **data** when website switched over). New patron cards 17. There were 112 new materials added. Program room was used 37 times. Programs: 24 library sponsored events:103 in attendance; 13 outside

groups with 122 participants. Anne Marie's Tech classes: 39 Classes for town employees: 3 from Town Clerk, 2 from Tax Collector, and one from police Chief-house call.

Sharon's Children's story times were held 3 times with 27 attendees. Valentine craft had 19 patrons. Diane Johnson came in and made felted sheep with the children. She even brought in a live sheep! Next month she is making felted bunnies. (Maybe she'll bring in a live bunny!)

NEW: Passes for NH State parks \$105.00 from Memorial Day to Columbus Day-Friends offered to buy 2 passes.

Patron Counter 4072.

AARP tax help: 92

Discussed security and CPR. Some of the librarians are certified CPR and there are always 2 or more librarians working together.

Nancy inquired about transforming back (original ) entrance area into a little room with a windowed door, desk, chair, and wifi for patrons to have a quiet place to talk on their phones. This idea was well received.

Jane has already received a lot of cookbooks for the book sale, so they put some out front for sale now for \$1.00 and already sold 50 cookbooks.

Sally suggested that a small desk sign be made to tell patrons about the thin client **catalog** in back by the fiction.

Nancy will be putting between 150 and 200 colored fliers out for the town election.

Acceptance of Director's Report -Unanimous

## COMMITTEE REPORTS

ART-Meg Greenbaum

Art Exhibit Schedule-2/3-3/10-Country Village Quilters; 3/13-5/12 Rotating exhibits from MCS and MA art programs;5/15-6/23 Mike Porter photos;6/26-7/28 Carol Halsey Keller Paintings;7/31<sup>st</sup> Tom Lacey exhibit

Landscaping: Lights falling off "Christmas Tree"- Meg will call Dede Maroun/Miracle Farms to address it.

Discussion of replacing tree out front. New or transplant. Meg will check with Kirk Titus.

Technology-Sally, Nancy, and Jeannie

Discussed last tech meeting where we reviewed the draft of the tech plan and went over the chart of strategic opportunities, goals, and tasks. Survey from 80 business, 9 responses. Will put out a reminder. Waiting to meet with MA students on their survey. Megan Greenbaum, MCS librarian, sent in an impressive sample of the students' idea of their "Dream Library". More to come. Next meeting March 23<sup>rd</sup> 1:00pm

OLD BUSINESS

Additions and changes to the guidelines for displays and exhibits and program room policies were discussed. Carol will revise the writing.

NEW BUSINESS

Town Meeting on March 18, 2017

Organization of Trustees:

Everyone has the same positions except that Paul thought he should step down because of his frequent travel plans. Sally graciously accepted the position of Vice Chair.

Library Conference in Concord on May 24, 2017

No meeting in April

Next meeting on May 11, 2017

Meeting adjourned at 2:45pm

Respectfully submitted,

Jeannie Lacey